



Mpulukeng Leqwela

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Shop assistance

I'm a hard-working

I know to work under pressure

I Know to multi task

Preferred occupation Shop assistants
Retail, store jobs

Preferred work location Umtata / Mthatha
Eastern Cape

Contacts and general information about me

Day of birth 1992-11-24 (32 years old)

Gender Female

Residential location Umtata / Mthatha
Eastern Cape

Telephone number *Information is available only for registered users.*
[Sign in](#)

Email address *Information is available only for registered users.*
[Sign in](#)

Work experience

Working period **nuo 2021.03 iki 2022.08**

Company name Department of correctional service

You were working at: Personal assistant

Occupation Internship

What you did at this job position? Assisting with filling documents and capturing on persal system

Education

Educational period	nuo 2011.12 iki 2017.12
Degree	Certificate
Educational institution	Maluti Tvet college
Educational qualification	N6 certificate in Human resource management
I could work	Under pressure

Languages

Language	Speaking level	Understanding level	Writing level
isiXhosa	fluent	fluent	very good
Sesotho	very good	good	good
English	very good	very good	very good

Computer knowledge

Micro soft word
Micro soft excell
Power point
Emailing

Recommendations

Contact person	Ms Makhetha N
Occupation	Manager
Company	Dcs
Telephone number	0717014317
Contact person	Ms Makalima p
Occupation	Supervisor
Company	Health
Telephone number	0629481061

Additional information

Your hobbies	Writing stories
Driver licenses	None
Salary you wish	R3000 R per month
How much do you earn now	R0.00 R per month