



# Prudence Sambo

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am an unemployed graduate looking for any job that can make me put food on the table an also gaining more experience with, I have a national diploma so any administration job will suit me like being an office assistant, administration Cleck.

I believe you will find a good employee in me I have more skills that can make your company benefit in me.

I hope you consider me as your employee, looking forward gaining more experience with your organisation

Preferred occupation	<b>Administrators</b> Administrative jobs
	<b>Team leader</b> Management, human resources jobs
	<b>Data capturers</b> Administrative jobs
Preferred work location	<b>Witbank</b> Mpumalanga

## Contacts and general information about me

Day of birth	1994-03-02 (30 years old)
Gender	Female
Residential location	<b>Mbombela / Nelspruit</b> Mpumalanga
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period **nuo 2019.01 iki 2020.12**  
 Company name Department of education  
 You were working at: Administrators  
 Occupation N/A  
 What you did at this job position? Office assistant

**Education**

Educational period **nuo 2017.06 iki 2018.12**  
 Degree Diploma  
 Educational institution Denver technical College  
 Educational qualification Management Assistant  
 I could work As administration Cleck, Office assistant, secretary, personal Assistant, data capture, receptionist

**Languages**

Language	Speaking level	Understanding level	Writing level
English	fluent	very good	very good
SiSwati	fluent	very good	very good
Xitsonga	good	good	good
Sepedi	good	good	good

**Computer knowledge**

Microsoft office, excell, PowerPoint, ect

**Recommendations**

Contact person Busi  
 Occupation Admin clerk  
 Company Department of education  
 Telephone number 0607163154  
 Email address sitholebusi123@gmail.com

**Additional information**

Your hobbies Reading, playing netball, drawing  
 Driver licenses None  
 Salary you wish +-R10000 R per month  
 How much do you earn now 00 R per month