



# Thanduxolo Mthimkhulu

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am looking for a Receptionist position. I am interested at working as a receptionist and positively contribute towards its continued growth. I am eager to enhance and refine my personal development within the company. I am confident that the knowledge I have would be of a greaterd good addition to the company. I will perform my duties with loyalty and perseverance dedication without being supervised.

Thank you.

Preferred occupation	Receptionists Hotel jobs
Preferred work location	Durban City KwaZulu-Natal

## Contacts and general information about me

Day of birth	1998-08-22 (26 years old)
Gender	Male
Residential location	Durban City KwaZulu-Natal
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2018.09 iki 2018.10</b>
Company name	Stepping stone technologies
You were working at:	Computer operator
Occupation	Part time
What you did at this job position?	Computer instructor

## Education

Educational period	<b>nuo 2018.02 iki 2019.06</b>
Degree	Certificate
Educational institution	Unisa
Educational qualification	Higher certificate in ABET
I could work	Immediately

### Languages

Language	Speaking level	Understanding level	Writing level
isiZulu	fluent	fluent	fluent
English	good	very good	very good

### Computer knowledge

I have computer knowledge in :

Microsoft office 2010

Microsoft Excellent 2010

PowerPoint 2010

Internet and Emailing

Introduction to personal computer

### Conferences, seminars

None

### Recommendations

Contact person	Siyabonga Khumalo
Occupation	Computer Facilitator
Company	Stepping stone technologies
Telephone number	0790163489
Email address	Siyabongakhumalo45@gmail.com

### Additional information

Your hobbies	Soccer, Reading and Singing
Driver licenses	None
Salary you wish	R8000 R per month
How much do you earn now	R0 R per month