



# Vonisile Voni

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I'm a fast learner which that will facilitate my training period, I have skills in computer literate more specifically in Microsoft Word and excel, I'm shy but talkative and I can work with or without supervision, I work well under pressure

|                         |                                       |
|-------------------------|---------------------------------------|
| Preferred occupation    | Administrators<br>Administrative jobs |
| Preferred work location | Bethal<br>Mpumalanga                  |
|                         | Secunda<br>Mpumalanga                 |

## Contacts and general information about me

|                      |                                                                                       |
|----------------------|---------------------------------------------------------------------------------------|
| Day of birth         | 1996-03-23 (28 years old)                                                             |
| Gender               | Female                                                                                |
| Residential location | Tembisa<br>Gauteng                                                                    |
| Telephone number     | <i>Information is available only for registered users.</i><br><a href="#">Sign in</a> |
| Email address        | <i>Information is available only for registered users.</i><br><a href="#">Sign in</a> |

## Work experience

|                                    |                                |
|------------------------------------|--------------------------------|
| Working period                     | <b>nuo 2018.07 iki 2022.03</b> |
| Company name                       | Cosso                          |
| You were working at:               | Pickers, packers               |
| What you did at this job position? | Gain experience in packing     |

## Education

|                           |                                |
|---------------------------|--------------------------------|
| Educational period        | <b>nuo 2017.01 iki 2018.06</b> |
| Degree                    | Certificate                    |
| Educational institution   | Ehlanzen tvet college          |
| Educational qualification | Public Management              |
| I could work              | Immediately                    |

**Languages**

| <b>Language</b> | <b>Speaking level</b> | <b>Understanding level</b> | <b>Writing level</b> |
|-----------------|-----------------------|----------------------------|----------------------|
| Xitsonga        | very good             | very good                  | very good            |
| isiZulu         | good                  | good                       | basic                |

**Computer knowledge**

Microsoft office

Microsoft Word

Microsoft excel

Power point

Outlook

**Recommendations**

|                  |                          |
|------------------|--------------------------|
| Contact person   | Duncan methebula         |
| Telephone number | 0607097641               |
| Email address    | Vonisilejayden@gmail.com |

**Additional information**

|                 |                                                                               |
|-----------------|-------------------------------------------------------------------------------|
| Your hobbies    | Netball<br>Football lady's soccer<br>Writing and reading<br>Shy but talkative |
| Driver licenses | None                                                                          |