



Patricia Zethu Mkhize

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Any job that I will meet the requirements on since I do have an advanced diploma in computer literacy, good computing skills, communication skills, an more.

Preferred occupation	Receptionist Administrative jobs
Preferred work location	Durban City KwaZulu-Natal

Contacts and general information about me

Day of birth	1996-06-01 (28 years old)
Gender	Female
Residential location	Pinetown KwaZulu-Natal
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2020.02 iki 2021.02
Company name	Capitec bank
You were working at:	Banking
Occupation	Atm assistant
What you did at this job position?	Atm manager
Working period	nuo 2022.06 iki 2022.11
Company name	Maxlaw credit legal
You were working at:	Call Centre agent
Occupation	Agent
What you did at this job position?	Sale's agent

Education

Educational period **nuo 2006.01 iki 2013.12**
 Degree Grade 12 / Matric
 Educational institution Kwagiba high school
 Educational qualification Grade 12
 I could work Yes I can work anywhere

Educational period **nuo 2014.01 iki 2015.12**
 Degree Diploma
 Educational institution Avuxeni academy
 Educational qualification Diploma in computer literacy
 I could work Yes I can

Languages

Language	Speaking level	Understanding level	Writing level
isiZulu	very good	very good	very good

Computer knowledge

Spreadsheet application to create adit spreadsheet, Microsoft Office, Microsoft excel, demonstrates and understanding of prenciples of internet and world, wide - wab, desk top publishing, operate pc systems, create merged documents, send and receive emails, prepare and produce presentations, work with simple data basis, desktop pablishing, bookkeeping purposes.

Recommendations

Contact person Sizwe Ngubane
 Occupation Supervisor
 Company Capitec
 Telephone number 0695431307
 Email address

Additional information

Your hobbies Reading, personal adviser, motivator
 Driver licenses C1 Heavy Vehicle 3,500kg - 16,000kg
 Driver license from 2015-02-00 (9 years)
 Salary you wish 5000 R per month
 How much do you earn now 3000 R per month