



# Ponatshego Victoria Lekgetho

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

General worker

Any work related to Human Resources Management Job.

Internships and Learnership

Retails assistant

Mining jobs

Receptionist job

Preferred work location Pretoria / Tshwane  
Gauteng

Vanderbijlpark  
Gauteng

Lichtenburg  
North West

## Contacts and general information about me

Day of birth 2000-02-19 (24 years old)

Gender Female

Residential location Vanderbijlpark SE 7  
Gauteng

Telephone number *Information is available only for registered users.*  
[Sign in](#)

Email address *Information is available only for registered users.*  
[Sign in](#)

## Work experience

Working period **nuo 2020.03 iki 2020.04**

Company name • Summit Ridge Trading 84(Pyt) Henwil Chicken

You were working at: Other jobs

Occupation General Worker(Temporary Employee)

What you did at this job position? I was working as a general worker

Working period **nuo 2020.09 iki 2020.11**  
 Company name Rage  
 You were working at: Shop assistants  
 Occupation General Worker(Temporary Employee)  
 What you did at this job position? Casual Worker,Cashier,Bookkeeping,Receiving Stock ,Packaging,Cleaning, Merchandizing

**Education**

Educational period **nuo 2013.01 iki 2018.12**  
 Degree Grade 12 / Matric  
 Educational institution Reboneilwe Secondary School  
 Educational qualification National Senior Certificate  
 I could work Any job available

Educational period **nuo 2021.02 iki dabar**  
 Degree Diploma  
 Educational institution Vaal University of Technology  
 Educational qualification Diploma in Human Resources Management  
 I could work HR internship, Learnership

**Languages**

Language	Speaking level	Understanding level	Writing level
Setswana	fluent	fluent	fluent
English	fluent	fluent	fluent
isiZulu	very good	very good	very good
Afrikaans	good	good	good

**Computer knowledge**

Literacy in MS Office (Excel, Word, PowerPoint and Outlook),

**Recommendations**

Contact person Matwa Kemofilwe  
 Occupation Caretaker  
 Company Rage  
 Telephone number +27 84 214 8350

Contact person	Shephard Mugwenhi
Occupation	Business Management Lecturer
Company	Vaal university of Technology
Telephone number	+27 62 048 9805
Email address	shephardm@vut.ac.za

#### **Additional information**

Your hobbies	Reading Travelling and Outdoor Activities Visual Art
Salary you wish	R2500 R per month
How much do you earn now	R500 R per month