



# Rosa Yolanda Manuel

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I wish to submit my resume for any type of administrative job, it can be entry level or middle management work. I can do anything from book keeping, accounting, secretary work to supervising and even assisting with auditing.

I've worked as a legal clerk for 3 years and I managed and banked state funds. I also did administrative duties such as receiving of traffic tickets, loading them and handling warrants of arrests as well as handling business licenses just to name a few.

I am in possession of an Honours Degree in Public Management and it's a broad course thus allows me to have the necessary knowledge on almost every field of political sciences, management, Human Resources and administrative services.

Preferred occupation	<b>Administrators</b> Administrative jobs
	<b>Operations Clerk</b> Administrative jobs
Preferred work location	<b>Danielskuil</b> Northern Cape
	<b>Kimberley</b> Northern Cape

## Contacts and general information about me

Day of birth	1994-06-13 (30 years old)
Gender	Female
Residential location	<b>Postmasburg</b> Northern Cape
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Additional information

Salary you wish	12000 R per month
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How much do you earn now

Unemployed by resignation. No salary. R per month