



# Jerry Selepe

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Am looking for an administration job as I have the qualities and qualifications to execute the task/responsibilities that comes with the occupation.

What I really love about the occupation is that it is the backbone of each an every organisation, as it provides services which leads to the organisation being a :

- Strong organizational skills to keep your workspace and the office you manage in order.

-Communication. Communication is a crucial skill to have when performing administrative tasks.

-Teamwork.

-Customer service.

-Responsibility.

-Time management.

-Multitasking.

Preferred occupation

Administrative jobs

Preferred work location

Polokwane / Pietersburg  
Limpopo

West Rand  
Gauteng

Johannesburg  
Gauteng

Bela-Bela / Warmbad  
Limpopo

Sedibeng  
Gauteng

Durban City  
KwaZulu-Natal

### Contacts and general information about me

Day of birth	1996-06-16 (28 years old)
Gender	Male
Residential location	Polokwane / Pietersburg Limpopo
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

### Additional information

Salary you wish	15000 R per month
How much do you earn now	5420 R per month