



# Tidimalo Moiloa

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Im kindly looking for a job of Administration or personal assistant. Im good at making sure that everything is done accordingly in the company. I have a 5 years experience in administration. I am a hard working person who likes to go extra mile to reach the good results. I have a good time management. Im a fast learner.

Preferred occupation                      General jobs  
Preferred work location                      North West

## Contacts and general information about me

Day of birth                                      1994-02-12 (30 years old)  
Gender    Male  
Residential location                              North West  
Telephone number                                *Information is available only for registered users.*  
[Sign in](#)  
Email address                                      *Information is available only for registered users.*  
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## Work experience

Working period                                      **nuo 2017.09 iki 2022.12**  
Company name                                      The Small Enterprise Foundation  
You were working at:                                Data capturers

## Education

Degree    Grade 12 / Matric  
Educational institution                              Rearabilwe secondary school  
Educational qualification                              Grade 12  
I could work                                        As clerk or office manager

## Languages

Language	Speaking level	Understanding level	Writing level
Setswana	fluent	fluent	fluent
English	very good	very good	very good

isiZulu

good

good

good

### Computer knowledge

Microsoft word

Power point

Exce

Typing

### Conferences, seminars

None

### Recommendations

Contact person

Mapogo

Occupation

Project manager

Company

The Small Enterprise Foundation

Telephone number

0730626521

Email address

Mapogomatakanye@Sef.co.za

### Additional information

Your hobbies

Reading novels and playing netball

Driver licenses

None

Salary you wish

10 000 R per month

How much do you earn now

9000 R per month