



# Kearabetswe Serenaty Phakedi

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

A job that challenges me into motivating me to learn more about the industry. I am good with my hands and I adapt easily. I work with people and books and files. Note taking and researching.

Secretarial office work. I drive too, I have a code 10 drivers license.

### Preferred occupation

**Secretaries**  
Administrative jobs

**Truck drivers**  
Driver jobs

**Miners**  
Mining jobs

**Receptionists**  
Hotel jobs

**Car drivers**  
Driver jobs

**Filing clerk**  
Administrative jobs

**Personal assistant**  
Administrative jobs

**Trucking manager**  
Driver jobs

### Preferred work location

**Kathu**  
Northern Cape

**Pretoria / Tshwane**  
Gauteng

**Rustenburg**  
North West

**Mahikeng / Mafikeng**  
North West

**Welkom**  
Free State

**Carnarvon**  
Northern Cape

**Postmasburg**  
Northern Cape

**Zeerust**  
North West

**Fochville**  
North West

**Johannesburg**  
Gauteng

**Colesberg**  
Northern Cape

**Alexander Bay**  
Northern Cape

**Kuruman**  
Northern Cape

**Sutherland**  
Northern Cape

**Drakensberg**  
KwaZulu-Natal

**Bloemfontein**  
Free State

**Barberton**  
Mpumalanga

**Kimberley**  
Northern Cape

**Cape Town**  
Western Cape

**Eden**  
Western Cape

**Central Karoo**  
Western Cape

**Contacts and general information about me**

Day of birth	2001-12-21 (22 years old)
Gender	Female
Residential location	Kimberley Northern Cape
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

**Work experience**

Working period **nuo 2021.09 iki 2022.12**  
 Company name Keipoletse funerals  
 You were working at: Part time jobs  
 Occupation Support staff  
 What you did at this job position? I served water and set up tents and chairs

### Education

Educational period **nuo 2021.07 iki 2022.12**  
 Degree Diploma  
 Educational institution Northern Cape Urban TVET College  
 Educational qualification Tourism Management

### Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good
Afrikaans	very good	very good	very good
Setswana	good	very good	very good
isiXhosa	basic	basic	do not know

### Computer knowledge

I have a N4 level in computer

### Conferences, seminars

I have attended a few conferences and seminars in my college days. I was part of the colleges Student Representative Council. My position was campus Chairperson and secretary General of the Northern Cape urban tvet college.

### Additional information

Your hobbies Sketching, Hiking, cooking, cycling, interior design  
 Driver licenses C1 Heavy Vehicle 3,500kg - 16,000kg  
 Driver license from 2022-11-00 (1 years)  
 Salary you wish 15 000 R per month  
 How much do you earn now 600 R per month