



# Boitumelo Joy Rebecca Mogoregi

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Dear hiring Manager

I'm looking for bank administrator, call centre agent, teller, consultant and client liaison positions I do have banking experience and I'm willing to relocate and flexible between Johannesburg and Free state.

Immediately available.

Preferred occupation                      Administrators  
Administrative jobs

Preferred work location                      Bloemfontein  
Free State

Durban City  
KwaZulu-Natal

## Contacts and general information about me

Day of birth                                      1986-07-15 (38 years old)

Gender    Female

Residential location                              Johannesburg  
Gauteng

Telephone number                              *Information is available only for registered users.*  
[Sign in](#)

Email address                                      *Information is available only for registered users.*  
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## Work experience

Working period                                      **nuo 2007.01 iki 2022.05**

Company name                                      Nedbank

You were working at:                              Banking

Occupation    Administrator

What you did at this job position?      Prepared daily, weekly and monthly reports, performed basic accounting functions and Recons, Processing of written and stamped teller cash and cheques deposit on teller machines • Filling and checking files • Risk Adherence • Unbalance queries • NTE Knowledge • Sigver verification • KYC

**Education**

Educational period	<b>nuo 2006.02 iki 2018.01</b>
Degree	Diploma
Educational institution	University of Johannesburg
Educational qualification	Trasportation Management

**Languages**

<b>Language</b>	<b>Speaking level</b>	<b>Understanding level</b>	<b>Writing level</b>
English	fluent	fluent	fluent
Afrikaans	good	very good	good

**Computer knowledge**

Windows, Excel, Ms Word, Abode, Global payment systems, Sap

**Recommendations**

Contact person	Bronwen Damon
Occupation	Team Leader
Company	Nedbank
Telephone number	0102346641
Email address	Bronwend@nedbank.co.za

**Additional information**

Your hobbies	Hiking, Swimming, walking
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2011-10-00 (13 years)
Salary you wish	15000 R per month
How much do you earn now	00 R per month