

## Sinabo Mngweba

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am looking for any opportunity that is available , I can adapt easily and I love challenges

Preferred occupation

Generals General jobs

Preferred work location

Bhisho Eastern Cape

East London Eastern Cape

Grahamstown Eastern Cape

Port Elizabeth Eastern Cape

Queenstown Eastern Cape

Contacts and general information about me		
Day of birth	1996-11-22 (28 years old)	
Gender	Female	
Residential location	Bhisho Eastern Cape	
Telephone number	Information is available only for registered users. <mark>Sign in</mark>	
Email address	Information is available only for registered users. <mark>Sign in</mark>	
Work experience		
Working period	nuo 2021.05 iki 2022.10	
Company name	Department of health	
You were working at:	Administrators	
Occupation	Experiential Learner	
What you did at this job position?	Assisting with the administration work , filling, data capturing, procuremens and phone calls	

## Education

Educational period	nuo 2015.01 iki 2	016.06	
Degree	Certificate		
Educational institution	Eastcape Midlands (	College	
Educational qualification	N6 Business Manag	ement	
I could work	Yes		
Languages			
Language	Speaking level	Understanding level	Writing level
isiXhosa	fluent	fluent	fluent

very good

## Computer knowledge

English

Microsoft word, Office, Excel, PowerPoint and outlook

good

Conferences, seminars	
Customer service	
Cashier course	
Recommendations	
Recommendations	
Contact person	A. Mdishwa
Occupation	Clerk
Company	Department of health

Telephone number	0616946463
Contact person	M Matyhali
Occupation	Supervisor
Company	Department of health
Telephone number	063 3002612
Additional information	

Driver licenses

None

very good