



Thabisile Dee

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I have good communication skill , leadership & teamwork

I'm able to work under pressure and always punctual

Preferred occupation Administrators
Administrative jobs

Preferred work location West Rand
Gauteng

Contacts and general information about me

Day of birth 1993-12-14 (31 years old)

Gender Female

Residential location West Rand
Gauteng

Telephone number *Information is available only for registered users.*
[Sign in](#)

Email address *Information is available only for registered users.*
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Work experience

Working period **nuo 2020.01 iki 2023**

Company name Sterkfontein Psychiatric Hospital

You were working at: Administrators

Occupation Ward clerk

What you did at this job position? Telecommunications, filling, safety and security, typing, stock receiving ,handling confidential documents

Working period **nuo 2019.02 iki 2020.01**

Company name Tiger Brands

You were working at: Pickers, packers

Occupation General worker

What you did at this job position? Receiving and packaging products, safety and security

Education

Educational period **nuo 2017.01 iki 2018.11**
 Degree Diploma
 Educational institution Mthashana Tvet college
 Educational qualification Management Assistant
 I could work Work under pressure, I can make a productive teamwork and team leader

Educational period **nuo 2016.08 iki 2016.10**
 Degree Certificate
 Educational institution Manguzi public library
 Educational qualification Computer introduction
 I could work I could work anytime and prioritize the Company's growth

Educational period **nuo 2012.01 iki 2012.12**
 Degree Grade 12 / Matric
 Educational institution Mzibuli High School
 Educational qualification Matric
 I could work Selflessly

Languages

| Language | Speaking level | Understanding level | Writing level |
|----------|----------------|---------------------|---------------|
| English | good | good | good |
| isiZulu | fluent | fluent | fluent |
| Setswana | good | good | good |
| Xitsonga | good | good | good |

Computer knowledge

Microsoft word
 Excel
 Power point internet and Emails

Recommendations

Contact person Mr T V Mlotshwa
 Occupation Principal
 Company Mthashana Tvet college
 Telephone number 0788019038

| | |
|------------------|-----------------------------------|
| Contact person | Mrs Morake |
| Occupation | Ward sister in charge |
| Company | Sterkfontein Psychiatric hospital |
| Telephone number | 0746995122 |

Additional information

| | |
|-----------------|---|
| Your hobbies | Baking Netball Traditional dance Tutoring primary school learners Reading books |
| Driver licenses | None |
| Salary you wish | R10,000-R20,000 R per month |