

Melisa Anne Britz

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am interested in a Admin position I have previously worked at Roosenekal foods as an Genereal Clerk, which includes filling, answering and making calls. Logged calls on SIS aid, this includes contacting store managers and vendors to dispatch vendors to appropriate stores to maintain and upkeep the stores correctly.

I have very good communication skills.

Team player.

Always ready to learn more.

Preferred occupation General Clerk

Administrative jobs

Preferred work location Middelburg

Mpumalanga

Contacts and general information about me

Day of birth 1983-08-15 (41 years old)

Gender Female

Residential location Middelburg

Mpumalanga

Telephone number Information is available only for registered users.

<u>Sign in</u>

Sign in

Work experience

Working period **nuo 2013.01 iki 2014.02**

Company name Roosenekal foods

You were working at: Other jobs

Occupation General Clerk

What you did at this job position? Filling, answering and making calls. Logging calls on Sis Aid

Education

Writing level

Educational period **nuo 1997.01 iki 2001.11**

Degree Grade 12 / Matric

Educational institution Barberton High School

Languages

Speaking level Understanding level

English fluent fluent fluent

Additional information

Salary you wish R8000 R per month