



Paballo Tjoto

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Am looking for a Job in these 3 sectors,Admintration,Receptionist or Secretary

Preferred occupation	Filing clerk Administrative jobs
Preferred work location	Cape Town Western Cape

Contacts and general information about me

Day of birth	1998-08-18 (26 years old)
Gender	Female
Residential location	Cape Town Western Cape
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2021.11 iki 2022.09
Company name	Ilingeletu Secondary School
You were working at:	Secretaries
Occupation	Secretary Assistance
Working period	nuo 2022.11 iki 2023.01
Company name	New Balance
You were working at:	Sales person
Occupation	Sales Person

Education

Educational period	nuo 2017.01 iki 2017.12
Degree	Grade 12 / Matric
Educational institution	Ilingeletu Secondary
Educational qualification	Diploma Matric

Educational period **nuo 2019.01 iki 2019.06**
 Degree Certificate
 Educational institution West Coast College
 Educational qualification Public Management

Educational period **nuo 2020.02 iki 2020.04**
 Degree Certificate
 Educational institution Kings Way College
 Educational qualification Office Administration

Languages

Language	Speaking level	Understanding level	Writing level
isiXhosa	very good	very good	very good
Sesotho	good	good	basic
English	fluent	fluent	very good

Additional information

Your hobbies Gym and Movie
 Driver licenses None
 Salary you wish R7000 R per month
 How much do you earn now R5500 R per month