



# Livhuwani Precious Mnisi

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Administrative job or personal assistant

And also belt attendant .

Am a very dedicated person when it comes to my job.Am a hard worker and also a good team leader .Am always up for any new challenge and I always meet my deadline on time.

Preferred occupation Administrators  
Administrative jobs

Preferred work location North West

## Contacts and general information about me

Gender Female

Residential location Mogwase  
North West

Telephone number *Information is available only for registered users.*  
[Sign in](#)

Email address *Information is available only for registered users.*  
[Sign in](#)

## Work experience

Working period **nuo 2007.12 iki 2023.01**

Company name Dunns

You were working at: Managers

Occupation Store manager

What you did at this job position? My store reaches the monthly budget and annual budget at all times.I reach 89% audit and am responsible for all northwest stored flightplans and I take figures everyday 4 times in a day for the whole region.All mystaff members I've trained them also to run the store while am not present

## Education

Educational period	<b>nuo 2016.12 iki dabar</b>
Degree	Grade 12 / Matric
Educational institution	N/A
Educational qualification	Matric certificate
I could work	Extra miles to reach the deadline

**Languages**

Language	Speaking level	Understanding level	Writing level
English	good	good	good

**Computer knowledge**

I don't have a computer certificate but I know how to send emails and responds,I know how to capture leaves,overtime,casual hours and to logg the call for maintenance and to complete the ohasa files on the system

**Conferences, seminars**

N/A

**Recommendations**

Contact person	Thulani mathembula
Occupation	RAM
Company	Dunns
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Email address	Thulanim@dunns.co.za
Contact person	Barend bester
Occupation	Rom
Company	Dunns
Telephone number	0795272756
Email address	Barendbester@dunns.co.za

**Additional information**

Your hobbies	Reading books and learning how to invest some money for future use.
Driver licenses	None
Salary you wish	15000 R per month
How much do you earn now	9300 R per month