



Busisiwe Cynthia Mpanza

Curriculum Vitae (CV)

What job i'm looking for? My positive points

- 1.I'm looking for administrative Jobs
- 2.General Jobs
- 3.Security Jobs

- I'm a dedicated person in work ,i love working with people,i manage to do work on time, i am fast and energetic person.

Preferred occupation	Administrators Administrative jobs
	Generals General jobs
	Guards Security jobs
Preferred work location	Secunda Mpumalanga
	Witbank Mpumalanga
	Middelburg Mpumalanga

Contacts and general information about me

Gender	Female
Residential location	Morgenzon Mpumalanga
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period **nuo 2022.11 iki dabar**
 Company name McBest Guest House
 You were working at: Administrators
 Occupation Management Assistant
 What you did at this job position? Office work

Education

Educational period **nuo 2016.01 iki 2019.12**
 Degree Grade 12 / Matric
 Educational institution Nqobangolwazi Secondary School
 Educational qualification National Senior Certificate
 I could work for any kind of general work

Educational period **nuo 2020.01 iki 2022.07**
 Degree Certificate
 Educational institution Gert Sibande TVET College
 Educational qualification Management Assistant
 I could work for any kind of Office Work,Administrator,Receptionist etc.

Languages

Language	Speaking level	Understanding level	Writing level
isiZulu	very good	very good	very good
English	fluent	very good	very good

Computer knowledge

Microsoft Word
 Excel
 PowerPoint
 OneNote

Recommendations

Contact person Edy Ngwenya
 Occupation Manager
 Company McBest Guest House
 Telephone number 0823731820
 Email address mcbestguesthouse@gmail.com

Additional information

Your hobbies Reading
 Playing Soccer

Driver licenses	None
Salary you wish	R5000+ R per month
How much do you earn now	R4100 R per month