



Elroy September

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I completed my N6 in Human Resources Management. I am looking for an entry level HR position to gain experience and to grow in the Human Resources Industry.

Preferred occupation	HR intern Management, human resources jobs
Preferred work location	Northern Suburbs Western Cape

Contacts and general information about me

Day of birth	1997-01-29 (27 years old)
Gender	Male
Residential location	Northern Suburbs Western Cape
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2019.04 iki 2022.01
Company name	Momentum Metropolitan
You were working at:	Data capturers
Occupation	Membership Clerk
What you did at this job position?	Data Capturing/ Outbound Calls / Dealing with members medical aid applications
Working period	nuo 2022.08 iki dabar
Company name	TFG Financial Services
You were working at:	Call Centre agent
Occupation	Validations Agent
What you did at this job position?	Validating Documents/ Capture personal information/ Receive inbound calls and make outbound calls to customers

Education

Educational period	nuo 2017.01 iki 2018.06
Degree	Certificate
Educational institution	Boland College Paarl
Educational qualification	N6 Human Resources Management
I could work	In the Human Resources Department

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
Afrikaans	very good	very good	very good

Computer knowledge

Microsoft Word
 Microsoft Excel
 Microsoft Office
 Share point
 Power point (Advanced)
 Ability to type 30wpm

Recommendations

Contact person	Jaymee McTommy
Occupation	Team Leader
Company	Momentum Metropolitan
Telephone number	0835017553
Email address	Jmctommy@mhg.co.za

Additional information

Driver licenses	None
Salary you wish	11000 R per month
How much do you earn now	8500 R per month