



# Maemu David Netshirembe

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Dear Hiring Manager,

I am a hard-working and determined professional seeking an opportunity to succeed in a dynamic company such as yours. I am confident that my knowledge, ability and experience allow me to deliver successful results for any company in a range of administrative positions.

Please allow me to highlight my key skills:

Able to effectively manage my time through careful planning and organization of work activities

An aptitude for identifying and resolving problems efficiently

Excellent communication skills that result in positive interpersonal relationships

A track record of meeting deadlines and producing accurate work of a high standard

Proven ability to make sound decisions based on valid information

The capacity to learn and and apply new information quickly and accurately

Strong computer skills with proficiency in MS Office

I am convinced that I can be an asset in any position requiring hard work, enthusiasm and reliability and I look forward to hearing from you in the near future. The enclosed resume expands on my qualifications and experience.

Regards,

Maemu David Netshirembe

Preferred occupation

Administrators  
Administrative jobs

Preferred work location

Polokwane / Pietersburg  
Limpopo

## Contacts and general information about me

Day of birth

1997-05-20 (27 years old)

Gender

Male

Residential location

Polokwane / Pietersburg  
Limpopo

Telephone number

*Information is available only for registered users.*  
[Sign in](#)

Email address

*Information is available only for registered users.*  
[Sign in](#)

#### **Additional information**

Salary you wish

10 000 R per month

How much do you earn now

9500 R per month