



# Leonard Sedinyane

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

General work

Administrator receptionist position

Office Administration

Preferred occupation                      Administrators  
Administrative jobs

## Contacts and general information about me

Day of birth                                      1988-03-30 (36 years old)  
Gender                                              Male  
Residential location                              North West  
Telephone number                              *Information is available only for registered users.*  
[Sign in](#)  
Email address                                      *Information is available only for registered users.*  
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## Work experience

Occupation                                              Receptionist  
What you did at this job position?      Answering and transferring calls

## Education

Educational institution                              Office Administration L2,3 &4  
Educational qualification                              Certificates  
I could work                                              Yes

## Languages

Language	Speaking level	Understanding level	Writing level
English	good	very good	very good

## Computer knowledge

Microsoft word  
Excel  
PowerPoint

### Recommendations

Contact person	Mavis legopelo
Occupation	IEC
Company	IEC
Telephone number	0769381392
Email address	Mblegopelo@gmail.com

### Additional information

Salary you wish	10000 R per month
How much do you earn now	6500 R per month