



Xolile Nonhlanhla Ndabeni

Curriculum Vitae (CV)

What job i'm looking for? My positive points

IT/End User Computing

Position-data capture, internet, Email,Microsoft Word, Excel, Access and PowerPoint

Preferred occupation

Online data processor

IT, computing jobs

Guards

Security jobs

Miners

Mining jobs

Generals

General jobs

Data capturers

Administrative jobs

Preferred work location

Standerton

Mpumalanga

Witbank

Mpumalanga

Middelburg

Mpumalanga

Contacts and general information about me

Gender

Female

Residential location

Witbank

Mpumalanga

Telephone number

Information is available only for registered users.

[Sign in](#)

Email address

Information is available only for registered users.

[Sign in](#)

Work experience

Working period **nuo 2021.09 iki 2022.08**
 Company name Nsongweni Primary School
 You were working at: Administrators
 Occupation Data capture
 What you did at this job position? Database, typing, filing, registration, invitation letter and Email.

Education

Educational period **nuo 2014.01 iki 2014.12**
 Degree Grade 12 / Matric
 Educational institution Nqobizazi high school
 Educational qualification Matric
 I could work Unemployed

Educational period **nuo 2017.08 iki 2017.10**
 Degree Certificate
 Educational institution Global Project Specialist
 Educational qualification Advance Computer and Cashier
 I could work Unemployed

Educational period **nuo 2020.11 iki 2021.11**
 Degree Certificate
 Educational institution Nsingweni Consulting pty ltd
 Educational qualification End User Computing
 I could work Unemployed

Educational period **nuo 2018.07 iki 2019.06**
 Degree Certificate
 Educational institution Metro Computech College
 Educational qualification Security Officer Grade E D C
 I could work Unemployed

Languages

Language	Speaking level	Understanding level	Writing level
isiZulu	fluent	fluent	fluent
English	good	very good	good

Computer knowledge

Microsoft Word, Excel, Access, PowerPoint, Internet, Email and Outlook.

Conferences, seminars

March 2022

June 2022

SASAMS workshops

Recommendations

Contact person	MM Ramahanedza
Occupation	Principal
Company	Nsongweni Primary School
Telephone number	0825834502
Email address	maggierams8@gmail.com

Additional information

Your hobbies	Netball and social activities like Facebook and Whatsapp
Driver licenses	None
Salary you wish	6000 R per month
How much do you earn now	800 R per month