



Xolile Nonhlanhla Ndabeni

Curriculum Vitae (CV)

What job i'm looking for? My positive points

IT/End User Computing

Position-data capture, internet, Email,Microsoft Word, Excel, Access and PowerPoint

Preferred occupation

Online data processor
IT, computing jobs

Guards
Security jobs

Miners
Mining jobs

Generals
General jobs

Data capturers
Administrative jobs

Preferred work location

Standerton
Mpumalanga

Witbank
Mpumalanga

Middelburg
Mpumalanga

Contacts and general information about me

Gender

Female

Residential location

Witbank
Mpumalanga

Telephone number

Information is available only for registered users.
[Sign in](#)

Email address

Information is available only for registered users.
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Work experience

Working period **nuo 2021.09 iki 2022.08**
 Company name Nsongweni Primary School
 You were working at: Administrators
 Occupation Data capture
 What you did at this job position? Database, typing, filing, registration, invitation letter and Email.

Education

Educational period **nuo 2014.01 iki 2014.12**
 Degree Grade 12 / Matric
 Educational institution Nqobizazi high school
 Educational qualification Matric
 I could work Unemployed

Educational period **nuo 2017.08 iki 2017.10**
 Degree Certificate
 Educational institution Global Project Specialist
 Educational qualification Advance Computer and Cashier
 I could work Unemployed

Educational period **nuo 2020.11 iki 2021.11**
 Degree Certificate
 Educational institution Nsingweni Consulting pty ltd
 Educational qualification End User Computing
 I could work Unemployed

Educational period **nuo 2018.07 iki 2019.06**
 Degree Certificate
 Educational institution Metro Computech College
 Educational qualification Security Officer Grade E D C
 I could work Unemployed

Languages

| Language | Speaking level | Understanding level | Writing level |
|----------|----------------|---------------------|---------------|
| isiZulu | fluent | fluent | fluent |
| English | good | very good | good |

Computer knowledge

Microsoft Word, Excel, Access, PowerPoint, Internet, Email and Outlook.

Conferences, seminars

March 2022

June 2022

SASAMS workshops

Recommendations

| | |
|------------------|--------------------------|
| Contact person | MM Ramahanedza |
| Occupation | Principal |
| Company | Nsongweni Primary School |
| Telephone number | 0825834502 |
| Email address | maggierams8@gmail.com |

Additional information

| | |
|--------------------------|--|
| Your hobbies | Netball and social activities like Facebook and Whatsapp |
| Driver licenses | None |
| Salary you wish | 6000 R per month |
| How much do you earn now | 800 R per month |