



# Megan Swarts

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Administrative job or secretary jobs

I enjoy working with people and deliever a good service to clients.

Preferred occupation                      Administrators  
Administrative jobs

## Contacts and general information about me

Day of birth                                      1993-05-23 (31 years old)  
Gender    Female  
Residential location                              Cape Town  
Western Cape  
Telephone number                                *Information is available only for registered users.*  
[Sign in](#)  
Email address                                      *Information is available only for registered users.*  
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## Work experience

Working period                                    **nuo 2016.03 iki 2018.02**  
Company name                                    Shoprite Strand  
You were working at:                              Bookkeeper  
Occupation                                        Cashier  
What you did at this job position?      Cash up and scan items of customer goods  
  
Working period                                    **nuo 2018.03 iki 2022.08**  
Company name                                    Toyota Forklift  
You were working at:                              Facilities manager  
Occupation                                        Apprentice  
What you did at this job position?      Complete training on forklifts

## Education

Educational period **nuo 2013.04 iki 2016.07**  
Degree Diploma  
Educational institution Bellview Institute  
Educational qualification N5 Business and Entrepreneurship

### Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
Afrikaans	fluent	fluent	fluent

### Computer knowledge

I have N5 computer practice

### Additional information

Your hobbies I enjoy reading, attending church events and spending time with family  
Driver licenses B Light Vehicle ≤ 3,500kg  
Driver license from 2023-02-00 (1 years)  
Salary you wish 8000 R per month  
How much do you earn now 5000 R per month