



# Kamogelo Cathrine Skosana

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I'm looking for a General Worker's Job in the mining sector, I have experience as a General Assistant at the Department of Education, I can work under pressure and I'm a fast learner also I can work under less or no supervision at all I'm punctual and I can produce good working results with a team or individually.

I have security Grade C plus psira with 3 years working experience in the security industry access control I can also work as a security guard in the mining sector.

Preferred occupation	<b>Generals</b> General jobs
	<b>Guards</b> Security jobs
	<b>Miners</b> Mining jobs
Preferred work location	<b>Brits</b> North West

## Contacts and general information about me

Day of birth	1999-05-13 (25 years old)
Gender	Female
Residential location	<b>Mabopane</b> North West
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Company name	Shakung Primary School
You were working at:	Generals
Occupation	General worker
What you did at this job position?	Making sure the school premises are always clean and keeping a healthy and a safe working environment and a safe working and learning environment for the educators and the learners.

Company name	Legosec International
You were working at:	Guards
Occupation	Security Guard
What you did at this job position?	Access control monitoring the people, goods and transportation entering the premises making sure that you watch out for illegal substances and deeds in the premises.

### Education

Educational period	<b>nuo 2019.06 iki 2019.07</b>
Degree	Certificate
Educational institution	Mahlogonolo Security Services
Educational qualification	Security Grade C
I could work	Yes

### Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	very good	very good
isiNdebele	good	very good	good
Setswana	fluent	very good	very good

### Computer knowledge

I have knowledge in Microsoft PowerPoint where we create slides and present presentations, Microsoft Office where we learn about office work typing, filing, answering telephone calls, replying to emails and sorting out documents, Microsoft Word we learn about typing knowing how to draft a letter and emails using the right font and font number, Microsoft Excel Used for computer calculations it has it's own formulas, Microsoft Access reading of articles and solving problems.

### Recommendations

Contact person	Mrs Tlhoale
Occupation	Principal
Company	Shakung Primary School
Telephone number	064 899 0662

### Additional information

Driver licenses	None
Salary you wish	R10 000 R per month
How much do you earn now	N/A R per month