



# Margaret Mpho Makapan

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Payroll Administrator with over 14 plus years of experience in Payroll Administration, 5 years in Human Resource Generalist and Office Administration, Finance, and Secretarial duties. Quality-focused and committed to approaching administrative tasks with tenacity and attention to detail. An experienced and eager self-starter with a diverse professional background, high level of energy, motivation, and drive. Proven as a dedicated team player with the ability to work independently and learn quickly. Demonstrates an excellent presence, ease of communication and the capacity to interact effectively with senior management. Trustworthy, very reliable, and not afraid to take any challenge and easy to adapt to a new environment or situation. I am much disciplined, friendly, punctual and deadline driven.

Preferred occupation	Administrative jobs
Preferred work location	Pretoria / Tshwane Gauteng

## Contacts and general information about me

Day of birth	1984-09-20 (39 years old)
Gender	Female
Residential location	Pretoria / Tshwane Gauteng
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Additional information

Salary you wish	25000 R per month
How much do you earn now	24189 R per month