



# Thabiso Wayne

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am a very dedicated individual, an asset, hardworker.

Recently worked as an admin manager handling all Hr related enquiries, salaries, leave. Handling of accounts both creditors and debtors.

Preferred occupation

**Administrators**

Administrative jobs

**Pickers, packers**

Labour jobs

**HR intern**

Management, human resources jobs

**Housekeeper**

Hotel jobs

**Miners**

Mining jobs

**Jobs abroad**

Jobs abroad

Preferred work location

**Durban City**

KwaZulu-Natal

## Contacts and general information about me

Gender

Male

Residential location

Ulundi

KwaZulu-Natal

Telephone number

*Information is available only for registered users.*

[Sign in](#)

Email address

*Information is available only for registered users.*

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## Work experience

Working period **nuo 2015.03 iki 2023.02**  
Company name Ulundi Supatrade Build it  
You were working at: Managers  
Occupation Admin Manager  
What you did at this job position? Dealing with salaries HR queries, scheduling roaster, safe check handling petty cash. Book keeping.handling of debtors and creditors accounts.

### Education

Educational period **nuo 2014.12 iki 2010**  
Degree Grade 12 / Matric  
Educational institution Zwelonke High School

### Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
isiZulu	fluent	fluent	fluent
Afrikaans	basic	basic	basic

### Computer knowledge

Very good

### Recommendations

Contact person Xolile Mthembu  
Occupation Administrative assistant  
Company Ulundi Supatrade Build it  
Telephone number 0818597456

### Additional information

Driver licenses B Light Vehicle  $\leq$  3,500kg  
Driver license from 2023-03-00 (1 years)  
Salary you wish 12000 R per month  
How much do you earn now 10660 R per month