



Ongeziwe Maduna

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Any jobs related to finance, because that is the qualification I have. I also have experience in finance.

Preferred occupation	Government jobs Government jobs
	Finance officer Finance jobs
	Generals General jobs
Preferred work location	Rustenburg North West
	Umtata / Mthatha Eastern Cape
	Johannesburg Gauteng

Contacts and general information about me

Day of birth	1995-10-11 (28 years old)
Gender	Female
Residential location	Johannesburg Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2022.03 iki dabar
Company name	South West Gauteng College
You were working at:	Finance officer
Occupation	Intern
What you did at this job position?	Monthly reconciliation, Petty cash, Daily processing of payments, retrieve monthly bank statement, post total cash book receipts and payments in the GL.

Working period	nuo 2021.07 iki 2021.12
Company name	Phongolo Properties
You were working at:	Administrators
Occupation	Casual work
What you did at this job position?	Maintain light stone and listinga(sales), prepare commission report and OTP, Customer service, filling, scanning, emails.

Education

Educational period	nuo 2017.07 iki 2018.12
Degree	Certificate
Educational institution	South West Gauteng College
Educational qualification	Financial management

Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good
isiZulu	good	good	good
isiXhosa	fluent	fluent	fluent
Sesotho	basic	basic	basic
Sepedi	basic	basic	basic

Additional information

Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2022-06-00 (2 years)
Salary you wish	8000 R per month
How much do you earn now	4000 R per month