



Ntombizodwa Caphuka

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I'm looking for HR internship job.

I have a natural ability to manage workloads and oversee daily tasks to ensure job performances meet or exceed expectations and a real desire to become a permanent member of your staff.

I am flexible, detail-oriented and can work as part of a group without problems or independently, whichever benefits the company the most. I am highly skilled in accounting, budgeting, record keeping, time reporting and all other clerical duties. I am highly skilled with computers and using programs such as spreadsheets and MS word. I am proficient in multi-tasking and possess strong leadership and interpersonal skills along with excellent analytical and problem solving skills. I always handle myself professionally when dealing with an unusual or emergency situation.

Preferred occupation	HR intern Management, human resources jobs
Preferred work location	Port Elizabeth Eastern Cape

Contacts and general information about me

Day of birth	1996-06-03 (28 years old)
Gender	Female
Residential location	Durban City KwaZulu-Natal
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Additional information

Salary you wish	R4500- R6500 R per month
How much do you earn now	0.00 R per month