



# Sinovuyo Ncwana

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I'm a friendly welcoming lady who likes to work with people

Hard worker and self motivated and i have good communication skills (verbal and written communication skills )

I have the ability to cope under pressure with the main goal of reaching my targets.

Good Presentation skills

Computer literacy and customer care

I'm a creative individual and I'm able to use my own initiative

Good dressing and Appearance skills because you are what you look like !

Preferred occupation                      Administrative jobs

Preferred work location                      Johannesburg  
Gauteng

East Rand  
Gauteng

Pretoria / Tshwane  
Gauteng

## Contacts and general information about me

Day of birth                                      2001-03-21 (23 years old)

Gender    Female

Residential location                              Johannesburg  
Gauteng

Telephone number                              *Information is available only for registered users.*  
[Sign in](#)

Email address                                      *Information is available only for registered users.*  
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## Education

Educational period                              **nuo 2017.01 iki 2019.11**

Degree    Grade 12 / Matric

Educational institution                              J.S Skenjana. S.S.S

Educational qualification                              Matric

I could work                                      Office Administrator,PA,Brand Promoter,general work

**Languages**

<b>Language</b>	<b>Speaking level</b>	<b>Understanding level</b>	<b>Writing level</b>
isiXhosa	fluent	very good	very good
isiZulu	good	good	good
English	fluent	very good	very good

**Computer knowledge**

I took a module in computer fundamental so I'm computer literate

**Recommendations**

Contact person	Nobuhle Ncwana
Occupation	Sales Assistant
Company	Sanlam
Telephone number	+27 79 805 1627

**Additional information**

Your hobbies	I love to read listen to music And play board games
Driver licenses	None
Salary you wish	6000 R per month