



# Asanda Mqala

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am looking for a receptionist job. I am 34 years old female, I'm very organised, neat, take time very seriously meaning I'm punctual. I take my work very serious always willing to learn from others, can work well under pressure as well as on my own. Very welcoming, always positive about things. I'm computer literate, I know how to use excel, outlook, word. I have a senior certificate in public management N5 which I studied at False Bay TVET College.

Thank you for considering my application.

Asanda Mqala.

Preferred occupation	Switchboard operator Administrative jobs
Preferred work location	Cape Town Western Cape

## Contacts and general information about me

Day of birth	1988-06-21 (36 years old)
Gender	Female
Residential location	Cape Town Western Cape
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Additional information

Salary you wish	12000 R per month
How much do you earn now	6500 R per month