



# Sanele Mkhize

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Administration job

Strong skills in Administration tools and skills in HR Management I'm are team player looking forward to learn and posses other skills in Microsoft office full packages , strongly in Excell,Word,power point an Access

Preferred occupation	Data capturers Administrative jobs
	Filing clerk Administrative jobs
	Customer care agent Administrative jobs
Preferred work location	Pietermaritzburg KwaZulu-Natal

## Contacts and general information about me

Day of birth	1994-05-27 (30 years old)
Gender	Male
Residential location	Durban City KwaZulu-Natal
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2020.04 iki 2021.12</b>
Company name	Rashika INC brokers
You were working at:	Marketing consultant
Occupation	Consultant
What you did at this job position?	Managing households insurance,car and oparating insurance claims

## Education

Educational period	<b>nuo 2021.01 iki 2022.07</b>
Degree	Certificate
Educational institution	Academy of York
Educational qualification	HR Management
I could work	Yes

**Languages**

<b>Language</b>	<b>Speaking level</b>	<b>Understanding level</b>	<b>Writing level</b>
English	fluent	very good	very good

**Computer knowledge**

Word  
 Excell  
 Outlook  
 Typing  
 PowerPoint  
 Access

**Recommendations**

Contact person	Bidvest office in pietermaritzburg
Occupation	Security officer
Company	Bidvest Protia Coin
Telephone number	0672503866
Email address	saneleffavour9405@gmail.com

**Additional information**

Your hobbies	Podcast Music Series Sport Debate groups
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Salary you wish	8600 R per month
How much do you earn now	5500 R per month