



Patricia Matlou

Curriculum Vitae (CV)

What job i'm looking for? My positive points

My name is Patricia Mpho Matlou, 21 years of age. I live in Plot 758 Matlou Stand winterveldt, Gauteng.

I am looking for a job .I want to advance my career/experience in a position that allows me to grow as a person and an employee.

I am a very committed worker, and driven. I love challenges and I have the will to succeed. I am a motivated person. I have the ability to learn fast which will facilitate the training period.

I can work under a lot of pressure. I am a persistent person and I don't give up very easily. I can make a good decision under pressure. I can work with little or no supervision, I'm willing to learn new things, I'm easy to adapt, friendly, reliable, expression and punctual.

My long term goals involves growing in a company where I can continue to learn and contribute as much of value as I can. Once I gain additional experience I would like to move through the ranks of the job and see myself as an expert of my job description.

Preferred occupation

Waiters, waitresses
Restaurant, bar service jobs

Receptionists
Hotel jobs

Chambermaid
Hotel jobs

Cashiers
Retail, store jobs

Pickers, packers
Labour jobs

Jobs for students
Student jobs

Government jobs
Government jobs

Cleaners
Labour jobs

Preferred work location

Pretoria / Tshwane
Gauteng

Johannesburg
Gauteng

Contacts and general information about me

| | |
|----------------------|---|
| Day of birth | 2001-04-21 (23 years old) |
| Gender | Female |
| Residential location | Pretoria / Tshwane Gauteng |
| Telephone number | <i>Information is available only for registered users.</i> Sign in |
| Email address | <i>Information is available only for registered users.</i> Sign in |

Work experience

| | |
|------------------------------------|--|
| Working period | nuo 2020.09 iki 2021.06 |
| Company name | Holy Trinity Secondary School |
| You were working at: | Government jobs |
| Occupation | Educational Assistant |
| What you did at this job position? | Sanitizing, taking temperature on learners and teachers. Invigilating and cleaning. |
| Working period | nuo 2022.02 iki 2022.02 |
| Company name | Juanita (work and printing company) |
| You were working at: | Part time jobs |
| Occupation | Store Assistant |
| What you did at this job position? | Make necklaces, earrings and bracelets, then arrange them into order and colour. |

Education

| | |
|---------------------------|--------------------------------|
| Educational period | nuo 2020.01 iki 2023.06 |
| Degree | Diploma |
| Educational institution | Unisa |
| Educational qualification | Diploma in Tourism Management |
| I could work | In progress |
| Educational period | iki 2019.12 |
| Degree | Grade 12 / Matric |
| Educational institution | Holy Trinity Secondary School |
| Educational qualification | Matric |
| I could work | Yes |

Languages

| Language | Speaking level | Understanding level | Writing level |
|----------|----------------|---------------------|---------------|
| Setswana | fluent | fluent | fluent |

| | | | |
|-----------|-----------|-----------|-----------|
| English | very good | very good | fluent |
| Afrikaans | basic | basic | very good |

Computer knowledge

Computer literacy level 1

Recommendations

| | |
|------------------|-----------------------------------|
| Contact person | Mrs Mothoa |
| Occupation | Teacher |
| Company | Holy Trinity Secondary School |
| Telephone number | 072 472 0608 |
| Contact person | Juanita |
| Occupation | Manager/store owner |
| Company | Juanita(work)and printing company |
| Telephone number | 078 215 7281 |

Additional information

| | |
|--------------------------|---|
| Your hobbies | Dancing Fitness Reading and writing |
| Driver licenses | None |
| Salary you wish | Reasonable R per month |
| How much do you earn now | Non R per month |