



Kgahliso Mmakgang Lesudi

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Receptionist,admin,IT or any that might suit my CV attached above

Preferred occupation	Receptionist Administrative jobs
Preferred work location	Johannesburg Gauteng
	East Rand Gauteng
	West Rand Gauteng

Contacts and general information about me

Day of birth	1996-05-01 (28 years old)
Gender	Female
Residential location	East Rand Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2017.02 iki 2019.11
Company name	City accommodation
You were working at:	Receptionist
Occupation	Receptionist
What you did at this job position?	Welcoming clients,answering incoming and making outbound calls,filling,preparing staffroom for meetings and capturing data

Education

Educational period	nuo 2017.02 iki 2019
Degree	Certificate
Educational institution	Jeppe college
Educational qualification	iT technical support certicate and cisco

Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good

Computer knowledge

Very good

Conferences, seminars

Attached with a cv

Additional information

Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2019-08-00 (5 years)
Salary you wish	8000+ R per month
How much do you earn now	4040 R per month