



Atlehang Khanye

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am a young motivated, hard working, consistent, disciplined, organized and dedicated female with one year work experience and a qualification in Logistics and Supply Chain Management(NQF 5). I have strong communication and interpersonal skills. My past achievements and personal testimonials attest that my presence at the organization can be beneficial. I have excellent organizational skills and a firm belief in teamwork that ensures I work efficiently with others. I would be glad to further discuss my qualifications and suitability for the position via a phone call (0672152029) or in person.

Preferred occupation	Administrators Administrative jobs
	Warehouse Manager Retail, store jobs
	Government jobs Government jobs
Preferred work location	Johannesburg Gauteng

Contacts and general information about me

Day of birth	2003-01-17 (21 years old)
Gender	Female
Residential location	Johannesburg Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2022.03 iki 2022.12
Company name	CC Consulting
You were working at:	Personal assistant
Occupation	Executive assistant
What you did at this job position?	Maintain office space, telephone etiquette, direct and screen calls.

Working period	nuo 2021.01 iki 2021.12
Company name	Sportscene
You were working at:	Shop assistants
Occupation	Sales consultants
What you did at this job position?	Maintain accounts records, organize store merchandise, sales

Education

Educational period	nuo 2020.01 iki 2020.12
Degree	Grade 12 / Matric
Educational institution	Brakpan High School
Educational qualification	National Senior Certificate
Educational period	nuo 2022.01 iki 2022.11
Degree	Certificate
Educational institution	Boston City Campus
Educational qualification	Logistics and Supply Chain Management
I could work	Yes

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
Afrikaans	very good	very good	very good
isiZulu	fluent	fluent	fluent

Computer knowledge

Microsoft office, Microsoft 365, Windows, IOS, SAP and etc

Recommendations

Contact person	Christo Pieterse
Occupation	Chief executive officer
Company	CC Consulting
Telephone number	0824278335
Email address	chripieterse@gmail.com

Additional information

Driver licenses	None
Salary you wish	R15000 R per month
How much do you earn now	Not applicable R per month