



# Atlehang Khanye

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am a young motivated, hard working, consistent, disciplined, organized and dedicated female with one year work experience and a qualification in Logistics and Supply Chain Management(NQF 5). I have strong communication and interpersonal skills. My past achievements and personal testimonials attest that my presence at the organization can be beneficial. I have excellent organizational skills and a firm belief in teamwork that ensures I work efficiently with others. I would be glad to further discuss my qualifications and suitability for the position via a phone call (0672152029) or in person.

Preferred occupation	<b>Administrators</b> Administrative jobs
	<b>Warehouse Manager</b> Retail, store jobs
	<b>Government jobs</b> Government jobs
Preferred work location	<b>Johannesburg</b> Gauteng

## Contacts and general information about me

Day of birth	2003-01-17 (21 years old)
Gender	Female
Residential location	<b>Johannesburg</b> Gauteng
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2022.03 iki 2022.12</b>
Company name	CC Consulting
You were working at:	Personal assistant
Occupation	Executive assistant
What you did at this job position?	Maintain office space, telephone etiquette, direct and screen calls.

Working period	<b>nuo 2021.01 iki 2021.12</b>
Company name	Sportscene
You were working at:	Shop assistants
Occupation	Sales consultants
What you did at this job position?	Maintain accounts records, organize store merchandise, sales

### Education

Educational period	<b>nuo 2020.01 iki 2020.12</b>
Degree	Grade 12 / Matric
Educational institution	Brakpan High School
Educational qualification	National Senior Certificate
Educational period	<b>nuo 2022.01 iki 2022.11</b>
Degree	Certificate
Educational institution	Boston City Campus
Educational qualification	Logistics and Supply Chain Management
I could work	Yes

### Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
Afrikaans	very good	very good	very good
isiZulu	fluent	fluent	fluent

### Computer knowledge

Microsoft office, Microsoft 365, Windows, IOS, SAP and etc

### Recommendations

Contact person	Christo Pieterse
Occupation	Chief executive officer
Company	CC Consulting
Telephone number	0824278335
Email address	chripieterse@gmail.com

### Additional information

Driver licenses	None
Salary you wish	R15000 R per month
How much do you earn now	Not applicable R per month