



Kabelo Raburabu

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for secretary, personal Assistant or Admin clerk. I am a hard worker and I do my work with a positive attitude

Preferred occupation	Personal assistant Administrative jobs
	Secretaries Administrative jobs
Preferred work location	Pretoria / Tshwane Gauteng
	Johannesburg Gauteng

Contacts and general information about me

Day of birth	1997-07-27 (26 years old)
Gender	Female
Residential location	Pretoria / Tshwane Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2020.11 iki dabar
Company name	Department of education (Tshwane South District)
You were working at:	Personal assistant
Occupation	Administration

Education

Educational period	nuo 2017.01 iki 2018.12
Degree	Certificate
Educational institution	Pretoria Technical college
Educational qualification	Management Assistant

Languages

Language	Speaking level	Understanding level	Writing level
English	good	good	very good

Computer knowledge

Microsoft Office: Word, excel, Power Point and Outlook

Recommendations

Contact person	Mrs Dawn Nell
Occupation	Deputy Director
Company	Department of Education (Tshwane South District)
Telephone number	076 901 9044
Email address	down.nell@gauteng.gov.za

Additional information

Salary you wish	R12 000 R per month
How much do you earn now	R10 700 R per month