



# Kabelo Raburabu

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am looking for secretary, personal Assistant or Admin clerk. I am a hard worker and I do my work with a positive attitude

Preferred occupation	Personal assistant Administrative jobs
	Secretaries Administrative jobs
Preferred work location	Pretoria / Tshwane Gauteng
	Johannesburg Gauteng

## Contacts and general information about me

Day of birth	1997-07-27 (27 years old)
Gender	Female
Residential location	Pretoria / Tshwane Gauteng
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2020.11 iki dabar</b>
Company name	Department of education (Tshwane South District)
You were working at:	Personal assistant
Occupation	Administration

## Education

Educational period	<b>nuo 2017.01 iki 2018.12</b>
Degree	Certificate
Educational institution	Pretoria Technical college
Educational qualification	Management Assistant

**Languages**

<b>Language</b>	<b>Speaking level</b>	<b>Understanding level</b>	<b>Writing level</b>
English	good	good	very good

**Computer knowledge**

Microsoft Office: Word, excel, Power Point and Outlook

**Recommendations**

Contact person	Mrs Dawn Nell
Occupation	Deputy Director
Company	Department of Education (Tshwane South District)
Telephone number	076 901 9044
Email address	down.nell@gauteng.gov.za

**Additional information**

Salary you wish	R12 000 R per month
How much do you earn now	R10 700 R per month