



Lerato Hazel Martha Banda

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for any job related to Administration Clerk, Receptionist, PA, Data Capturer. I have an Advanced Diploma in Administrative information management. I am good with Microsoft office packages. I am eager, confident and professional. I can work well in a team or alone. I aim to make and be part of a successful team that is directly involved in making the organization a success I have good communication skills, I am highly organized and I pay attention to detail.

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|-------------------------|---------------------------------------|
| Preferred occupation | Administrators Administrative jobs |
| Preferred work location | Pretoria / Tshwane Gauteng |

Contacts and general information about me

| | |
|----------------------|---|
| Day of birth | 1994-03-19 (30 years old) |
| Gender | Female |
| Residential location | Pretoria / Tshwane Gauteng |
| Telephone number | <i>Information is available only for registered users.</i> Sign in |
| Email address | <i>Information is available only for registered users.</i> Sign in |

Additional information

| | |
|--------------------------|--------------------|
| Salary you wish | 10 000 R per month |
| How much do you earn now | 5 000 R per month |