



Lerato Hazel Martha Banda

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for any job related to Administration Clerk, Receptionist, PA, Data Capturer. I have an Advanced Diploma in Administrative information management. I am good with Microsoft office packages. I am eager, confident and professional. I can work well in a team or alone. I aim to make and be part of a successful team that is directly involved in making the organization a success I have good communication skills, I am highly organized and I pay attention to detail.

Preferred occupation	Administrators Administrative jobs
Preferred work location	Pretoria / Tshwane Gauteng

Contacts and general information about me

Day of birth	1994-03-19 (30 years old)
Gender	Female
Residential location	Pretoria / Tshwane Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Additional information

Salary you wish	10 000 R per month
How much do you earn now	5 000 R per month