



# Lesego Mathole

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am a very fast learner, who is willing to start from the bottom and work my way up to the top, I'm a go getter and eager to grasp new skills and everything I need to learn in the company, I work very well with people and I don't mind taking orders. Well organised and manage my time well, my computer skills are very good and can utilise them and even learn more when given a chance, I have a driver's license and a computer certificate that I can use to the best of ability in the company

### Preferred occupation

**Administrators**

Administrative jobs

**Receptionist**

Administrative jobs

**Sales representative**

Sales jobs

**Government jobs**

Government jobs

**Housekeeper**

Hotel jobs

**Telemarketers**

Sales jobs

**Cleaners**

Labour jobs

### Preferred work location

**Johannesburg**

Gauteng

**Mokopane / Potgietersrus**

Limpopo

**Port Elizabeth**

Eastern Cape

**Mbombela / Nelspruit**

Mpumalanga

## Contacts and general information about me

Gender

Female

Residential location

Pretoria / Tshwane

Gauteng

Telephone number *Information is available only for registered users.*  
[Sign in](#)

Email address *Information is available only for registered users.*  
[Sign in](#)

### Work experience

Working period **nuo 2020.02 iki 2021.04**  
Company name Medshield medical scheme  
You were working at: Other jobs  
Occupation Learnership  
What you did at this job position? Accumulated an NQF level 5 certificate

### Education

Educational period **nuo 2021.01 iki 2021.06**  
Degree Certificate  
Educational institution Richfield Graduate Institute Of Technology  
Educational qualification End User Computing  
I could work Receptionist

Educational period **nuo 2020.02 iki 2021.04**  
Degree Certificate  
Educational institution Medshield medical scheme  
Educational qualification Wealth Management NQF level 5  
I could work Administrator

Educational period **nuo 2015.01 iki 2015.12**  
Degree Grade 12 / Matric  
Educational institution Mabothe Senior Secondary School  
Educational qualification Matric certificate  
I could work Learnership

### Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
Setswana	fluent	fluent	fluent
Xitsonga	very good	very good	basic

### Computer knowledge

Microsoft office, Microsoft word,excel,outlook,access,PowerPoint and introduction to computers

### Additional information

Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2021-01-00 (3 years)
Salary you wish	6000 R per month
How much do you earn now	0000 R per month