



# Tebogo Makola

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Receptionist

Administration

Preferred occupation                      Administrators  
Administrative jobs

Preferred work location                      Johannesburg  
Gauteng

Lebowakgomo  
Limpopo

## Contacts and general information about me

Day of birth                                      1996-12-23 (27 years old)

Gender    Female

Residential location                              Johannesburg  
Gauteng

Telephone number                              *Information is available only for registered users.*  
[Sign in](#)

Email address                                      *Information is available only for registered users.*  
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## Work experience

Working period                                      **nuo 2020.12 iki 2021.12**

Company name                                      Truworths Ltd

You were working at:                              Sales consultant

Occupation    Sales consultant

What you did at this job position?              Assisting the customers

Working period                                      **nuo 2022.01 iki 2023.01**

Company name                                      Maputle secondary school

You were working at:                              Secretaries

Occupation    Admin

What you did at this job position?              Receiving calls

## Education

|                           |                                  |
|---------------------------|----------------------------------|
| Educational period        | <b>nuo 2019.01 iki 2020.06</b>   |
| Degree                    | Certificate                      |
| Educational institution   | Capricorn tvet college           |
| Educational qualification | Management assistant             |
| I could work              | As a secretary and admin officer |

### Languages

| Language | Speaking level | Understanding level | Writing level |
|----------|----------------|---------------------|---------------|
| English  | fluent         | fluent              | good          |
| Sepedi   | fluent         | fluent              | fluent        |

### Recommendations

|                  |                          |
|------------------|--------------------------|
| Contact person   | Mr moloisane             |
| Occupation       | Lecture                  |
| Company          | Capricorn tvet college   |
| Telephone number | 0722921354               |
| Email address    | tebogomakola23@gmail.com |

### Additional information

|                          |                  |
|--------------------------|------------------|
| Your hobbies             | Cooking          |
| Salary you wish          | 6000 R per month |
| How much do you earn now | 4000 R per month |