



# Ofentse Motsepe

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

A job that does not require any experience because i still need to learn and I'm willing

Preferred occupation	<b>Medical receptionist</b> Medicine, healthcare, nursing jobs
	<b>Waiters, waitresses</b> Restaurant, bar service jobs
	<b>Receptionists</b> Hotel jobs
	<b>Shop assistants</b> Retail, store jobs
Preferred work location	<b>Rustenburg</b> North West
	<b>Pretoria / Tshwane</b> Gauteng

## Contacts and general information about me

Gender	Female
Residential location	<b>Rustenburg</b> North West
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2023.01 iki 2023.04</b>
Company name	Plus 94 market research company
You were working at:	Field Agent
Occupation	Field Researchers
What you did at this job position?	Conducting interviews

Working period **nuo 2022.01 iki 2023.03**  
 Company name Clientele life  
 You were working at: Sales agent  
 Occupation Sales Agent  
 What you did at this job position? Sell funeral plans

Working period **nuo 2021.03 iki 2022.12**  
 Company name Beatzone lounge  
 You were working at: Waiters, waitresses  
 Occupation Waitress  
 What you did at this job position? Serving drinking and cleaning tables

**Education**

Educational period **nuo 2017.01 iki 2022.02**  
 Degree Certificate  
 Educational institution Pretoria Technical College  
 Educational qualification Medical Secretary n6  
 I could work Medical receptionist

**Languages**

Language	Speaking level	Understanding level	Writing level
English	fluent	very good	very good
Setswana	fluent	fluent	fluent

**Computer knowledge**

Word processing software  
 Spreadsheet software  
 Presentation software  
 Email management  
 Data entry  
 Digital calendars  
 Video conferencing  
 Instant messaging

**Additional information**

Driver licenses None  
 Salary you wish 4000 R per month  
 How much do you earn now 1000 R per month