



# Rorisang Motshologane

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I'm looking for administration work as I have 9 years experience on it or General work because I'm a hard working individual and I'm willing to avail myself immediately.

Preferred occupation                      Administrators  
Administrative jobs

Generals  
General jobs

Preferred work location                      Rustenburg  
North West

## Contacts and general information about me

Day of birth                                      1993-05-17 (31 years old)

Gender    Male

Residential location                              Rustenburg  
North West

Telephone number                              *Information is available only for registered users.*  
[Sign in](#)

Email address                                      *Information is available only for registered users.*  
[Sign in](#)

## Work experience

Working period                                      **nuo 2013.09 iki 2018.10**

Company name                                      The International Funerals Society

You were working at:                              Cashiers

Occupation    Cashier

What you did at this job position?              Filling, Answering calls, Selling policies,Data capturing and  
Receiving payments

Working period                                      **nuo 2018.10 iki 2022.02**

Company name                                      Royal coffins and casket

You were working at:                              Store Manager

Occupation    Store manager and supervisor

What you did at this job position?              Selling coffins and caskets,data capturing, receiving payments,  
answering calls ,filling,stock taking and salary payments

Working period	<b>nuo 2022.04 iki 2023.04</b>
Company name	Everest Funerals
You were working at:	Administrators
Occupation	Client services Consultant
What you did at this job position?	Receiving payments, claims, answering calls, selling policies, data capturing, arranging funerals and filling

**Education**

Educational period	<b>nuo 2010.01 iki 2010.12</b>
Degree	Grade 12 / Matric
Educational institution	Boitekong secondary school
Educational qualification	National senior certificate

**Languages**

Language	Speaking level	Understanding level	Writing level
Setswana	fluent	fluent	fluent
English	very good	very good	very good
isiZulu	very good	very good	basic

**Computer knowledge**

I know Microsoft office and I'm familiar with Easipol system

**Recommendations**

Contact person	Mrs J Modise
Occupation	Site manager
Company	The International Funerals Society
Telephone number	0145929333
Contact person	Mrs D Pilane
Occupation	Supervisor
Company	Everest Funerals
Telephone number	0723758781

**Additional information**

Your hobbies	Staying indoors and exploring new things
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2020-01-00 (4 years)
Salary you wish	R8 500 R per month
How much do you earn now	R6000 R per month