



# Sinesipho Swelinkomo

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

As a recent LLB graduate, I am seeking a role which allows me to continue learning and perfecting my skills as I provide high-quality work, and encourages me to flourish. I am looking for any law related job. I am also open to reception/Admin work.

I am a hard-working and driven individual who isn't afraid to face a challenge. I am passionate about my work and I know how to get the job done. I would describe myself as an open and honest person who doesn't believe in misleading other people and tries to be fair in everything I do.

Preferred occupation	<b>Lawyers</b> Law, legal jobs
Preferred work location	<b>Johannesburg</b> Gauteng
	<b>Durban City</b> KwaZulu-Natal
	<b>Port Elizabeth</b> Eastern Cape
	<b>East London</b> Eastern Cape
	<b>East Rand</b> Gauteng
	<b>Midlands</b> KwaZulu-Natal

## Contacts and general information about me

Day of birth	2000-08-10 (24 years old)
Gender	Female
Residential location	Umtata / Mthatha Eastern Cape
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Company name	None
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### Education

Educational period	<b>nuo 2019.01 iki 2022.12</b>
Degree	Degree
Educational institution	University of Fort Hare
Educational qualification	LLB

### Languages

Language	Speaking level	Understanding level	Writing level
isiXhosa	fluent	fluent	fluent
English	fluent	fluent	fluent

### Computer knowledge

I'm proficient with Microsoft Office suite including Word, Excel, and Power Point. I'm very comfortable using these programs and have a lot of experience doing so. I'm very comfortable using computers and am confident in my ability to learn any new programs quickly. I have used many different computer programs, both computer and web-based. I'm comfortable both with the technology I know and with learning new programs .I am familiar with using Microsoft .I am very experienced in a variety of word processing programs and I'm an excellent typist. I can type quickly and without error.I'm a expert at Microsoft Excel.

### Recommendations

Contact person	Anathi Jokozela
Occupation	Coordinator
Company	HIV and AIDS Unity
Telephone number	0737334782
Contact person	Mahler-Coetzee Jacques
Occupation	Lecturer
Company	University of Fort Hare
Email address	jmahler@ufh.ac.za

### Additional information

Your hobbies	Reading Researching Learning a new language Staying informed
Driver licenses	None
Salary you wish	7000-10000 R per month