



Nomthandazo Mbatha

Curriculum Vitae (CV)

What job i'm looking for? My positive points

- Receptionist
- personal assistant
- waitress
- Sales agent
- fitness trainer (coach)

My positive points are :

- integrity
- honest
- respectfull
- Responsible
- humility
- compassionate
- Fair
- Perseverant
- optimistic

Preferred occupation

Generals

General jobs

Receptionists

Hotel jobs

Housekeepers

Labour jobs

Waiters, waitresses

Restaurant, bar service jobs

Housekeeper

Hotel jobs

Preferred work location

West Rand

Gauteng

Johannesburg

Gauteng

Contacts and general information about me

| | |
|----------------------|---|
| Day of birth | 1999-08-18 (25 years old) |
| Gender | Female |
| Residential location | West Rand Gauteng |
| Telephone number | <i>Information is available only for registered users.</i> Sign in |
| Email address | <i>Information is available only for registered users.</i> Sign in |

Work experience

| | |
|------------------------------------|---|
| Working period | nuo 2019.01 iki 2020.12 |
| Company name | Randfontein high school |
| You were working at: | Training |
| Occupation | Sports coach |
| What you did at this job position? | Train student athletes for their games organize transportation for them to their games plan their games for them |
| Working period | nuo 2022.02 iki 2022.11 |
| Company name | Madibaz radio |
| You were working at: | Call Centre agent |
| Occupation | Producer and presenter |
| What you did at this job position? | Gather sports content and present it at the afternoon drive then answer phone calls from the listeners and answer their questions |
| Working period | nuo 2021.06 iki 2022.11 |
| Company name | Ackermans |
| You were working at: | Sales agent |
| Occupation | Sales agent |
| What you did at this job position? | Selling Ackermans policies to customers and getting them to sign in for store cards |

Education

| | |
|---------------------------|--------------------------------|
| Educational period | nuo 2013.01 iki 2018.12 |
| Degree | Grade 12 / Matric |
| Educational institution | Randfontein high school |
| Educational qualification | Bachelor pass |
| I could work | As receptionist |

| | |
|---------------------------|--------------------------------|
| Educational period | nuo 2021.02 iki 2022.11 |
| Degree | Certificate |
| Educational institution | Nelson Mandela University |
| Educational qualification | Business studies |
| I could work | Admin |

Languages

| Language | Speaking level | Understanding level | Writing level |
|-----------|----------------|---------------------|---------------|
| Afrikaans | very good | very good | good |
| English | fluent | fluent | fluent |
| isiZulu | fluent | fluent | fluent |
| Setswana | fluent | fluent | basic |
| Sesotho | fluent | fluent | basic |
| isiXhosa | fluent | fluent | good |

Computer knowledge

Microsoft (PowerPoint, excel, word)

Recommendations

| | |
|------------------|---------------|
| Contact person | Mr zamo |
| Occupation | Manager |
| Company | Madibaz radio |
| Telephone number | 0789408382 |

Additional information

| | |
|--------------------------|--|
| Your hobbies | -Soccer -Netball -Reading about politics |
| Salary you wish | 5500 R per month |
| How much do you earn now | 5000 R per month |