



# Mapule Molahlegi

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Am looking for opportunities in customer service, receptionist, sales consultant and administration position, I would like to utilize my skills and provide a professional service to customers by applying my knowledge and working in a challenging and motivating working environment with a variety of interests to serving customers

Preferred occupation                      Customer care agent  
Administrative jobs

Generals  
General jobs

Preferred work location                      East Rand  
Gauteng

Pretoria / Tshwane  
Gauteng

## Contacts and general information about me

Day of birth                                      1997-08-19 (27 years old)

Gender    Male

Residential location                              West Rand  
Gauteng

Telephone number                              *Information is available only for registered users.*  
[Sign in](#)

Email address                                      *Information is available only for registered users.*  
[Sign in](#)

## Work experience

Working period                                      **nuo 2019.02 iki 2023.01**

Company name                                      Dinoko Automation Service And Repair

You were working at:                              Manager

Occupation    Customer service manager

What you did at this job position?      Handling customer complaints, arrange bookings and installation arrangements for presentations with schools and other organizations, answering calls, filling customer documents, assisting customers with products via telephone, responding to the emails and preparing invoices and quotations

**Education**

Educational period	<b>nuo 2016.07 iki 2020.08</b>
Degree	Diploma
Educational institution	Ekurhuleni East College
Educational qualification	Marketing management

**Languages**

<b>Language</b>	<b>Speaking level</b>	<b>Understanding level</b>	<b>Writing level</b>
English	very good	very good	very good
Sepedi	fluent	fluent	fluent
isiZulu	basic	good	basic

**Computer knowledge**

Ms word and excel

**Additional information**

Driver licenses	None
Salary you wish	7000 R per month
How much do you earn now	5000 R per month