



Neo Constance Vuma

Curriculum Vitae (CV)

What job i'm looking for? My positive points

My name is neo constance vuma i am a 26 year old young lady currently residing in johannesburg i am a hardworking and reliable individual with vibrant personality and great communication skills my higher qualification is diploma in accounting and financial computing

Preferred occupation	Data capturers Administrative jobs
	Receptionists Hotel jobs
	Insurance administrator Finance jobs
	Sales administartor Sales jobs
Preferred work location	Johannesburg Gauteng
	Polokwane / Pietersburg Limpopo

Contacts and general information about me

Gender	Female
Residential location	Johannesburg Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2019.08 iki 2022.10
Company name	komaneattorneys
Occupation	receptionist
What you did at this job position?	calls meeting sending emails

Education

Educational period	nuo 2017.01 iki 2019.01
Degree	Diploma
Educational institution	rosebank
Educational qualification	diploma in accounting and financial computing
I could work	at any time

Languages

Language	Speaking level	Understanding level	Writing level
Sepedi	fluent	fluent	fluent
English	very good	very good	very good
Xitsonga	good	very good	good
isiZulu	good	good	basic

Additional information

Driver licenses	None
Salary you wish	5000/6000 R per month
How much do you earn now	none R per month