



# Cherilyn Bent

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I'm looking for Admininstrative Specialist work.

Preferred occupation                      Administrators  
   Administrative jobs

Preferred work location                      Johannesburg  
   Gauteng

## Contacts and general information about me

Day of birth                                      1995-04-19 (29 years old)

Gender    Female

Residential location                              Johannesburg  
   Gauteng

Telephone number                              *Information is available only for registered users.*  
   [Sign in](#)

Email address                                      *Information is available only for registered users.*  
   [Sign in](#)

## Work experience

Working period                                      **nuo 2015.07 iki 2017.10**

Company name                                      Teraoka

You were working at:                              Receptionist

Occupation    Reception and Telesales

What you did at this job position?              I assisted with stock taking, Invoicing and sales when necessary.

  

Working period                                      **nuo 2018.06 iki 2023.05**

Company name                                      Hikvision South Africa

You were working at:                              Administrators

Occupation    Admininstrative Specialist

What you did at this job position?              Office Admin, Training Admin and Invoicing.

## Education

|                           |                                |
|---------------------------|--------------------------------|
| Educational period        | <b>nuo 2013.01 iki 2013.12</b> |
| Degree                    | Grade 12 / Matric              |
| Educational institution   | Ferndale High School           |
| Educational qualification | Diploma Certificate            |

### Languages

| Language  | Speaking level | Understanding level | Writing level |
|-----------|----------------|---------------------|---------------|
| English   | fluent         | fluent              | fluent        |
| Afrikaans | good           | fluent              | very good     |

### Computer knowledge

Microsoft Office, SAP and Syspro.

### Recommendations

|                  |                           |
|------------------|---------------------------|
| Contact person   | Ruaal Tromp               |
| Occupation       | Pre-Sales Engineer        |
| Company          | Hikvision South Africa    |
| Telephone number | +27615131734              |
| Email address    | ruaal.tromp@hikvision.com |

|                  |   |
|------------------|---|
| Contact person   | Brent Saaiman                                 |
| Occupation       | Business Owner & Senior Project Sales Manager |
| Company          | Hikvision South Africa                        |
| Telephone number | +27 79 249 9616                               |
| Email address    | brent.saaiman@hikvision.com                   |

### Additional information

|                          |  |
|--------------------------|--|
| Your hobbies             | Dancing, Swimming, Reading and watching rugby. |
| Driver licenses          | B Light Vehicle ≤ 3,500kg                      |
| Driver license from      | 2019-07-00 (5 years)                           |
| Salary you wish          | 20000 R per month                              |
| How much do you earn now | 17000 R per month                              |