



# Matshwene Deborah Thobejane

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am looking for new opportunities where I can continue to provide innovative direction as a member of the team with high performance of esteem, I have noted that your position strongly appeals both my experience and personal goals.

As I have Business Management N4 and Human Resources Management N5 and N6 course and I am still waiting for my diploma and I am working as an Administrator, I performed an active and significant role in the development of new business relationship as my primary role.

I also have Customer service Programme certificate.

Skills: Excellent telephone etiquette, excellent communication, good interpersonal skill, typing, data capturing, organizing and planning, decision making.

Knowledge: customer service, team work, knowledge and understanding of customers relationship management and quality management.

Attitude: commitment, discipline, confidentiality, loyalty, assertiveness initiator, pro active, responsible, work independently, self motivated, attention to detail,

Preferred occupation	Administrators Administrative jobs
	Human resources clerkadministrator Management, human resources jobs
Preferred work location	Polokwane / Pietersburg Limpopo

## Contacts and general information about me

Day of birth	1980-08-28 (44 years old)
Gender	Male
Residential location	Jane furse Limpopo
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

**Additional information**

Salary you wish	25000 R per month
How much do you earn now	12500 R per month