



# Venessa Oliphant

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am looking for Reception job / Admin.

My positive points as a receptionist and personally:

Positive attitude

Technical skills

Multitasking skills

Helpful attitude

Customer service

Organizational Ability

Problem Solving

Writing skills

Professionalism

Emotional Intelligence

Time management

Communication skills

Resistance to stress

Ability to work independently

Preferred occupation                      **Administrators**  
Administrative jobs

Preferred work location                      **Kimberley**  
Northern Cape

**Kuruman**  
Northern Cape

**Jan Kempdorp**  
Northern Cape

**Kathu**  
Northern Cape

## Contacts and general information about me

Day of birth                                      1987-04-20 (37 years old)

Gender    Female

Residential location                              Kimberley

Northern Cape

Telephone number

*Information is available only for registered users.*  
[Sign in](#)

Email address

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### Work experience

Working period **nuo 2010.05 iki 2014.12**  
Company name Old style fish and chips  
You were working at: Chefs  
Occupation General worker  
What you did at this job position? cooking, cashier, cleaner....etc

Working period **nuo 2001.06 iki 2007.11**  
Company name Repa guest house  
You were working at: Receptionists  
Occupation Receptionist/Admistrator  
What you did at this job position? Checking in gyst

### Additional information

Salary you wish 9000 R per month  
How much do you earn now 5000 R per month