



Hlulani Cedrick Mavasa

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Driven and ambitious analyst professional with a proven history of exceeding goals and achieving high client satisfaction ratings. I am seeking a data analyst/capturer position with a fast-growing technology company where I can marry my enthusiasm for relationship-building and my passion for innovation.

Preferred occupation

Dispatchers
Administrative jobs

Data capturers
Administrative jobs

Business analyst
IT, computing jobs

Preferred work location

East Rand
Gauteng

Johannesburg
Gauteng

Pretoria / Tshwane
Gauteng

Contacts and general information about me

Gender

Male

Residential location

East Rand
Gauteng

Telephone number

Information is available only for registered users.
[Sign in](#)

Email address

Information is available only for registered users.
[Sign in](#)

Work experience

Working period **nuo 2022.01 iki 2022.12**
Company name Danone
You were working at: Data capturers
Occupation Data Capturer
What you did at this job position? Counting and packing stock. Capturing of Shop Order onto the SAP system. Checking with store man if they have correct stock has been picked before transferring on SAP System. Receiving stock and unpacking to the fridges . Pass on orders to the store man from the warehouse floor. Printing out of stock transfer and Inventory orders from the system when stock is received. Sort and organize paperwork after entering data to ensure it is not lost. Processing shop orders/delivery notes and invoice.

Working period **nuo 2021.04 iki 2021.05**
Company name Amrod
You were working at: Dispatchers
Occupation Dispatch Clerk
What you did at this job position? Loading/Offloading of stock. Picking/Packing of stock as per codes. Counting of stock. Capturing of stock onto the system. Following up and keeping track of drivers Pass on orders to the packer from the warehouse floor. Printing out of stock transfer and Inventory orders from the system when stock is received. Scanning and capturing of stock.

Company name ARB Wholesalers
You were working at: Dispatchers
Occupation Dispatcher
What you did at this job position? Loading/Offloading of stock. Picking/Packing of stock as per codes. Counting of stock. Capturing of stock onto the system. Following up and keeping track of drivers Pass on orders to the packer from the warehouse floor. Printing out of stock transfer and Inventory orders from the system when stock is received. Scanning and capturing of stock.

Working period **nuo 2014.09 iki 2019.05**
Company name Standard Bank
You were working at: Business analyst
Occupation Data Analyst
What you did at this job position? Updating client information using SAP CRM & CIF. Onboarding New Clients on SQL Oracle (CIF) & KYC systems. Action all requests pertaining to corporate actions such as mergers, acquisitions, name changes and closures. Data Cleansing on legacy records. Data Clean-ups, Data Audit and maintaining STTM. Authorization of customer data to ensure the correctness of data (FICA). Data Migrations from different systems. Extract data from inhouse database Maintain V-lookups & Pivot tables on Excel Ensuring that all systems are aligned to avoid conflicts or anomalies. Extracting Reports on Query Builder system to check data errors.

Working period	nuo 2012.08 iki 2013.06
Company name	ABSA/KPMG
You were working at:	Business analyst
Occupation	Data Analyst
What you did at this job position?	Data Analysis (FICA Remediation). Identify and verify the accuracy and completeness of entries on different ABSA systems and documentation. Perform KYC remediation on various entities (Trust, Companies, CC, Individuals) Ensure all files on SQL is in place & updated. Analysis of data using Excel. Capture missing information of 3rd parties and related parties as well as filing.

Education

Educational period	nuo 2005.01 iki 2005.12
Degree	Grade 12 / Matric
Educational institution	Duvula Mahuntsi High
Educational qualification	Matric Certificate
I could work	Data Capturer
Educational period	nuo 2007.01 iki 2008.12
Degree	Certificate
Educational institution	Tshwane North TVET College
Educational qualification	Bookkeeping
I could work	Bookkeeper/Accounts Clerk
Educational period	nuo 2011.06 iki 2011.12
Degree	Certificate
Educational institution	Rosebank College
Educational qualification	Pastel Accounting
I could work	Accounts Clerk
Educational period	nuo 2012.06 iki 2012.12
Degree	Certificate
Educational institution	Damelin College
Educational qualification	Bookkeeping to trial balance
I could work	Bookkeeper

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
Xitsonga	fluent	fluent	fluent
Sesotho	good	good	good

Computer knowledge

SQL

SAP

Pastel

Microsoft Office

Conferences, seminars

Banking Seminars

Recommendations

Contact person	Paul Boja
Occupation	Team Leader
Company	Danone
Telephone number	0728240953
Email address	Paul.boja@gmail.com
Contact person	Palesa Nkuna
Occupation	Team Leader
Company	Standard Bank
Telephone number	011 636 5392
Email address	Palesa.nkuna@standardbank.co.za
Contact person	Erane Joubert
Occupation	Team Leader
Company	ABSA
Telephone number	072 621 0363
Email address	Erane.joubert@absa.co.za

Additional information

Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2011-06-00 (13 years)
Salary you wish	Neg R per month
How much do you earn now	Unemployed R per month