



# Minenhle Zuma

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am a vibrant, outspoken, smart, friendly, hard working, fast learner, I am actually I am sending my CV to apply for any job I may qualify for, I have a certificate for admin and management related work.

Preferred occupation                      Receptionist  
Administrative jobs

## Contacts and general information about me

Day of birth                                      2000-09-11 (24 years old)  
Gender    Female  
Residential location                          Piet Retief  
Mpumalanga  
Telephone number                              *Information is available only for registered users.*  
[Sign in](#)  
Email address                                      *Information is available only for registered users.*  
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## Work experience

Working period                                      **nuo 2022.03 iki 2023.01**  
Company name                                      Gooderson Tropicana Hotel  
You were working at:                              Waiters, waitresses  
Occupation    Waitress  
What you did at this job position?              My responsibilities were greeting and welcoming customers, providing detailed information on menus and multitasking various front of house duties and collecting the bills.

## Education

Educational period                                      **nuo 2020.02 iki 2021.06**  
Degree    Certificate  
Educational institution                              Maritime Business Institute  
Educational qualification                              Public Management  
I could work    At a municipality, be managing any public place, Admin related and a Receptionist position

**Languages**

<b>Language</b>	<b>Speaking level</b>	<b>Understanding level</b>	<b>Writing level</b>
isiZulu	fluent	fluent	fluent

**Computer knowledge**

I have N4 level of knowledge in Computer which covers Microsoft Word, excel and PowerPoint.

**Recommendations**

Contact person	Ms SS Zuma
Occupation	Supervisor
Company	Gooderson Tropicana Hotel
Telephone number	078 111 1163
Email address	Sngobza01@gmailcl.com

**Additional information**

Your hobbies	Listening to music. Gym exercises.
Driver licenses	None