



# Thobeka Malinga

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am interested in working at your company as I am a hardworker who is punctual. I am an effective team member

|                         |   |
|-------------------------|---|
| Preferred occupation    | Computer operator<br>IT, computing jobs |
|                         | Operations Clerk<br>Administrative jobs |
| Preferred work location | Johannesburg<br>Gauteng                 |

## Contacts and general information about me

|                      |   |
|----------------------|---|
| Day of birth         | 1992-05-27 (32 years old)   |
| Gender               | Female  |
| Residential location | Johannesburg<br>Gauteng   |
| Telephone number     | <i>Information is available only for registered users.</i><br><a href="#">Sign in</a> |
| Email address        | <i>Information is available only for registered users.</i><br><a href="#">Sign in</a> |

## Work experience

|                                    |  |
|------------------------------------|--|
| Working period                     | <b>nuo 2017.01 iki 2022.08</b>   |
| Company name                       | Department of education  |
| You were working at:               | Computer operator  |
| Occupation                         | Admin clerk  |
| What you did at this job position? | Typing, software installations, sending and receiving mails, stock control, capturing data |

## Education

|                           |  |
|---------------------------|--|
| Educational period        | <b>nuo 2012.11 iki 2015.11</b>   |
| Degree                    | Certificate  |
| Educational institution   | Insingweni consulting cc   |
| Educational qualification | National certificate in End user computing,Nationalcertificate in information technology |
| I could work              | As a computer operator   |

### Languages

| Language | Speaking level | Understanding level | Writing level |
|----------|----------------|---------------------|---------------|
| English  | fluent         | fluent              | fluent        |

### Computer knowledge

Operating systems,computer applications

### Conferences, seminars

I have been attending SASAMS workshops

### Recommendations

|                  |                             |
|------------------|-----------------------------|
| Contact person   | ML Zwane                    |
| Occupation       | Principal                   |
| Company          | Department of education     |
| Telephone number | 0720826531                  |
| Email address    | mandlenkosizwane8@gmail.com |

### Additional information

|                          |  |
|--------------------------|--|
| Your hobbies             | Attending church,watching movies,netball |
| Driver licenses          | C1 Heavy Vehicle 3,500kg - 16,000kg      |
| Driver license from      | 2022-01-00 (2 years)                     |
| Salary you wish          | 8000 R per month                         |
| How much do you earn now | 1000 R per month                         |