



# Melissa Africa

Curriculum Vitae (CV)

**What job i'm looking for? My positive points**

and do it 110 %. I can confidently add my commitment is a reflection of character of strength in responsibility

I am organized and extremely neat in my working environment, very detail orientated and I work well under pressure and deadlines. I have the ability to identify, understand and take control of problem areas and solve them with logical solutions, have strong reporting skills and can deal with staff queries. Keeping the client satisfied at the same time protecting the image of organization,

I am highly presentable. I enjoy working with a variety of people and have gained an advantage in excellent inter-personal skills by constantly being in a multi-racial environment. This has also strengthened my communication, which enables me to communicate with people on all levels of employment.

I can be reached via email at mafrica761@gamil.com or on my mobile number @ +27 72 920 6796

Thanking you in advance and looking forward to hear from you shortly.

Yours faithfully

MS M A AFRICA

Preferred occupation	Administrators Administrative jobs
	HR specialists Management, human resources jobs
	Receptionist Administrative jobs
Preferred work location	Pretoria / Tshwane Gauteng

**Contacts and general information about me**

Day of birth	1976-11-16 (47 years old)
Gender	Male
Residential location	Pretoria / Tshwane Gauteng
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Application: Letter	

**Additional information**

Please find attached my cover letter, and comprehensive curriculum vitae.  
Salary you wish 15000 R per month

I am a highly motivated individual who is willing to go above and beyond. Not only am I a fast learner I do not give up until I have achieved what I set out to achieve .I believe undoubtedly that I would be an asset. I have gained experience through my working career thus far at different industries which have broadened my thinking and abilities to perform with excellence in any

How much do you earn now

8000 R per month